

**PKY School Advisory Council Meeting Minutes**  
September 16, 2014

Meeting commenced at 5:36 pm

**Attendance:**

**Members:**

Lynda Hayes, Director  
Cathy Atria, Principal  
Joey McGinn, Student Body President  
Paige Allison, High School Representative  
Paul Manning, Parent Representative  
Jim Bice, FPC Representative  
Deborah Hill, Parent Representative  
Meryl Klein, Parent Representative  
Susan Cary, Parent Representative  
Jen Phegley, Parent Representative  
Lindsey Ammons, Elementary Representative  
Valerie Otero, Staff Representative

**Guests:**

Mickey MacDonald  
Joey MacDonald  
Carrie Geiger  
Theo Lightbourne  
Julie Henderson  
Ricardo Castillo

**Agenda**

- I. Consent agenda (May 20, 2014 minutes and September 16, 2014 meeting agenda)
  - Request by Atria to amend agenda putting the review of faculty and staff after the new member training and add Mickey MacDonald to the request for funding list.
    - Motion to approve: Paige Allison
    - Second: Jim Bice
    - Unanimous approval – motion carried
- II. New member training
  - Atria provided training utilizing a PPT presentation (attached to the minutes)
- III. Request for funding

- Grisell Santiago – absent– will table until next meeting
- Paige Allison – funding for presentation on Blended Learning at FCTM with George Pringle @ \$500 (total \$1000); October 23 – 25, 2014
  - Motion to approve: Jim Bice
  - Second: Eileen Oliver
  - Unanimous approval – motion carried
- Mickey MacDonald – request for funds to attend NSTA meeting in Chicago in March 2015; presenting on Assessment for Learning
  - Motion to approve: Eileen Oliver
  - Second: Susan Cary
  - Unanimous approval – motion carried

#### IV. Code of Student Conduct review

- Presentation by Atria: Changes included definitions of terms to be in compliance with SESIR requirements; added comprehensive bullying and non-discrimination policy to be in compliance with the new Title IX requirements.
  - Motion to approve: Paige Allison
  - Second: Valerie Otero
  - Unanimously approved – motion carried

#### V. Activity Fee budget 2013-14 Review

- Roll forward amount of \$25000 from 2012-13 added to available funds for 2013 – 2014.

#### VI. Activity Fee budget 2014-15 review and vote

- No roll forward funds
- Some expenditures had to be moved from the activity fees budget to the operating budget
- Activity fees do not pay for base operating educational programs for students – activity fees extend the educational experience for the students. \$25 per student allocated for enrichment field trips – to build a sense of community or to extend learning opportunities.
- Clubs are funded at a higher rate, initially, for start-up costs. Once established, the funding is reduced.
- Request was made for information for each grade level regarding how activity funds are used.
- Increase in amount of coaching supplements due to increases in contract agreements regarding supplements.
- Increase in the number of club sponsors' supplements due to an increase in number of club sponsors.
  - Motion by Jim Bice to approve all supplements for athletic

teams and clubs at \$500, approve payroll expenses and transportation funds and revisit additional expenses above \$500 for teams and clubs and student enrichment.

- Second: Paige Allison
- Unanimously approved – motion carried
- Director to share revenue statements of teams with members prior to next meeting – to include concessions and gate funds.

#### VII. Principal's Report

- Review of new faculty and staff
- Summer events
  - First Lego League Robotics
  - *Oliver*
  - Drive-In Conference
  - Transforming Practice
  - Literacy Design Collaborative
  - Blended Learning work
  - Hands for Building

#### VIII. Director's Report

- Review of fundraising goals for 2014 – 2015
  - Primary areas of focus – continuing to develop partnerships with researchers; develop research agendas that will carry forward for many years; fundraising with small group of alum to create a Capital Campaign task force (\$20 million for new secondary school) – support from FLDOE and from UF/COE. Public relations firm funded by an alum is assisting with capital campaign; continuing work with COE Development Office; new alumni relations coordinator, Julia Neal (c/o 2011) – also tasked with annual giving fund raising; Board of Governor's Annual Report re: PKY and other DRS. Presentation to Board of Governor's Facilities group in October by UF.
- Slow release of videos on Edutopia's website (edutopia.org)
- Discussion about library availability after school for middle school students.

Meeting adjourned at 7:30 pm.