

P.K. Yonge School Advisory Council
Minutes
October 15, 2013

Members present: Paige Allison, Cathy Atria, Lynda Hayes, Melanie Heflin, Deborah Hill, Meryl Klein, Eileen Oliver, Jennifer Whitney, Helen Zee, Kathy Olmos, Charlotte Mendez, Liesl O'Dell.

Guests: Gary Boulware, Tom Dana, Erin Jester, Tamara Robbins, Barbara Wingo, G.B. Edwards, Tina Smith-Bonahue, Jolene Jones, Jackie Sirmopoulos, Marisa Stukey, Christy Gabbard.

Meeting called to order: 5:31 PM

Teacher requests for SAC Travel Funds:

- Jackie Sirmopoulos for \$500 for the Florida Council for the Social Studies (State Conference) October 25-27, 2013.
- Hill, Gieger and Jacobs for National Council for Teachers. November 22-24, 2013.

Both requests were approved.

Consent agenda:

Minutes from September 2013

Motion to approve minutes was approved unanimously.

Role of SAC: General Counsel Barbara Wingo reported that she reviewed the By-Laws for this SAC and found minor changes that need to be addressed. She requested meeting with a committee of people to work on the changes. Discussion was held regarding the other policy manuals to determine how the By-laws interact with these other policy manuals. A suggestion was made to create a BY-Law Subcommittee to review her findings and make revisions. Questions and Answers were entertained.

Student Parking Fees: A question was raised at the August meeting regarding charging Student Parking fees. Dr. Wingo shared that the issue was new to her, as of today, but she stated that it was an issue that had to be decided by the Board of Trustees. She will begin work to determine if it should be brought before the Board of Trustees in March. The issue is complicated by the rules and regulations of the University of Florida. Dr. Wingo will report next month.

Formation of Sub Committees:

School Improvement – Question was raised about the difference between the School Improvement Plan and the School Improvement regarding Accreditation. As this subcommittee is committed to completion of the work for Accreditation, no one offered to join at this point. Request was made to complete the previous tasks, and then determine the goals for a subcommittee that combined overall school improvement. A phone home will be sent to request additional members.

Budget/Activity Fees – New members Charlotte Mendez, Melanie Heflin, Jennifer Whitney, and Karen Bethal agreed to serve.

Bylaws - Kathy Olmos, Liesl O'Dell and Eileen Oliver offered to form the subcommittee to meet with Dr. Wingo and Dr. Dana (as a representative of the COE).

School Improvement Plan Presentation with Discussion and Vote

Christy Gabbard and Marisa Stuckey presented how the School Improvement Plan was devised. This plan functions as a required document as outlined by the State of Florida. Questions and concerns were raised and entertained. Motion was made to table the vote on the SIP and compile suggestions and concerns that will be sent to Ms. Gabbard and Ms. Stuckey to make changes and report back next month. Motion made by Meryl Klein and seconded by Helen Zee which passed unanimously.

Director's Evaluation:

Dr. Dana shared that the survey has been distributed and will continue until October 20th. Questions and glitches were addressed. After the 20th, Dean Good (COE), Dr. Hayes, Liesl O'Dell(SAC Chair), and Dr. Boulware (Faculty Policy Chair) will meet to review the results. Dr. Hayes will report back to the SAC, her reflections about the results.

Principal's Report:

Shared details of the visit by the Chinese students.

New Business:

Request made to discuss the need for a communication subcommittee.

Other Business:

Meeting adjourned at 7:35