

P.K. Yonge School Advisory Council
Minutes
November 19, 2013

Members present: Paige Allison, Cathy Atria, Lynda Hayes, Melanie Heflin, Deborah Hill, Meryl Klein, Eileen Oliver, Helen Zee, Kathy Olmos, Charlotte Mendez, Liesl O'Dell, Carrie Litchfield, June Allen, Janie Williams, Lindsey Ammons, Tomasz Debicki.

Guests: Tom Dana, Tamara Robbins, G.B. Edwards, Christy Gabbard, Alicia Stephenson.

Meeting called to order: 5:31 PM

Teacher requests for SAC Travel Funds:

- a. Litchfield, Weller, McDonald and Pringle requested approval for Florida Educational Technology Conference in Orlando March 29-31 to present their work and attend meetings.

Motion made by Janie Williams to fund up to the \$500 limit, request approved unanimously.

Consent agenda:

Minutes from October 2013

Motion to approve minutes was made by Meryl Klein and 2nd by Deborah Hill, approved unanimously.

Student Parking Fees: Dr. Good reported that he spoke with Dr. Wingo regarding progress. Dr. Wingo stated that the General Counsel is currently working on processing regulations to be brought before the UF Board of Trustees in March.

Discussion revolved around whether the fees can legally be assessed, how the money is used, what privilege the students receive when paying the fee. Suggestion made to consult students, and Tomasz will meet with Dr. Hayes to gather and share information.

Questions to be brought forward to Dr. Wingo: Can additional fees be assessed beyond the Activity Fees?

Update on Sub Committees:

Bylaws – Subcommittee met and began the process of revising bylaws. Revisions and questions that arise will be distributed to committee members for the January meeting.

Academic Program (School Improvement) Subcommittee - Dr Hayes reported on last year's accomplishments and findings. Focus groups finding were shared. Suggestions were made to move forward with the new subcommittee to use the information to formulate the next steps for the school. Next Informational meeting in December with Principal and Director will focus on academic planning through high school leading toward graduation. New guidelines established at the university level about (ask tom)

Activity Fee and Budget Subcommittee: No progress with this subcommittee. They will meet in January.

Suggestion made to make the 2nd Tuesday of each month from 5:30-6:30 standing meeting times for the subcommittees.

School Improvement Plan Presentation with Discussion and Vote:

Dr. Hayes shared about the revisions made to the SIP based on recommendations by SAC members. Motion made by Deborah Hill and 2nd by Meryl Klein to post the SIP as a draft and then hold a workshop to review the SIP together on January 14th at 5:30 for final vote in January.

Discussion and vote regarding the distribution of School Recognition Money:

Mrs. Stephenson shared the result of the FPC and faculty vote on recognition money. Eileen Oliver made a motion to accept the faculty recommendations and Janie Williams 2nd. Motion passed unanimously.

Principal's Report:

Students going to China have begun lessons in Chinese. The Spring Musical is *Anything Goes* and preparations have begun. Student recognitions were announced for recent accomplishments.

Director's reflections of evaluation survey:

Dr. Hayes shared her reflections regarding the results of the survey. 450 responded to the survey, with 80 people making comments. She looked at patterns and will work on areas that were indicated. Positive patterns were: Support for Teachers and collaboration, increasing reputation of the school, safe environment, promoting partnerships, organizing administrative efforts. Areas for Growth: too many changes without communication. Dr. Hayes is committed to increasing engagement with the community, response time to concerns, support for students and faculty.

Old Business:

Discussion regarding the need for creating a communication subcommittee. Concerns shared about communication and the need for a subcommittee to determine better means of communication. Phone home will be sent to request parental participation in communications workshop and develop recommendations for administrators to go forward. Subcommittee will be formed in January.

New Business:

Jennifer Whitney resigned from the SAC. She was a community member, so Dr. Hayes will consider a new addition.

Other Business:

Meryl shared a concern about car circle safety. Elementary Children are on the circle at the end of their afterschool clubs without supervision while waiting for parent pick up or while walking up to the new after school check in.

Meeting adjourned at 7:30.