



Developmental Research School  
at the University of Florida

# P.K. Yonge Developmental Research School School Advisory Council

November 17, 2015

Member Attendance:

Mickey MacDonald; Dyonne McGraw; Anglea Kohnen; Jim Bice; Robin Gregory; Meryl Klein; Paul Manning; Lynda Hayes; Brenda Breil; Susan Cary; Janie S. Williams; Michelle Grant-Harris; Stephen Tucker; Cathy Atria

Member Absences:

Osmara Salas; Michael Poole; Rosa Williams

Guest Attendance:

Grisell Santiago; Lizzie Rodrigues-Rios; Cody Miller; Kathleen Yurko; Tedina Sheppard

Meeting called to order by Dyonne McGraw at 5:33 pm

AMENDMENT OF AGENDA

Motion to amend by Cathy Atria

Seconded by Jim Bice

Moved to amend the agenda for the November 17, 2015 SAC Meeting, as presented.

The question was called.

Upon vote: Motion passed 13 – 0

ADOPTION OF AGENDA

Motion to adopt by Meryl Klein

Seconded by Jim Bice

Moved to adopt the agenda for the October 20, 2015 SAC Meeting, as presented.

The question was called.

Upon vote: Motion passed 13 – 0

APPROVAL OF MINUTES

Motion by Brenda Breil

Seconded by Angela Kohnen

Moved to approve the minutes of the October 20, 2015 SAC Meeting as presented.

The question was called.

Upon vote: Motion passed 13 – 0

CONFERENCE ATTENDANCE  
PRESENTATIONS

Kathleen Yurko and Cody Miller expressed gratitude for SAC funding. They presented “We’re Always Reading About Discrimination: Marginalized Perspectives in ELA” at the NAME Conference

Brenda Breil expressed gratitude for SAC funding. She presented “Training and Teaching to Make Learning Meteorology Current and Authentic in Order to Enhance Student Understanding and Interest in Science” at the FATE Conference



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Tredina Shepard expressed gratitude for SAC funding. She attended “Using Science to Think Globally and Act Locally”; “Learning Progression from Breadth to Depth: Facilitating meaningful Science Learning Across the Middle Grades”; and “Effective Strategies for Writing Level-Appropriate Evidence-Based Scientific Explanations through Middle School” at the FATE Conference.

Grisell Santiago and Lizzie Rodrigues-Rios expressed gratitude for SAC funding. They presented on blended learning and centers in world languages at the FFLA Conference. They were recognized as Best of FFLA Presenters for 2015.

## SCHOOL RECOGNITION FUNDS

Presented by Jim Bice. Vote is proactive – pending results and decisions from the state regarding these funds. Faculty overwhelmingly elected to share funds equally with all returning faculty and staff based on percentage of time (e.g. 100%, 80%) per individual.

Motion by Susan Cary

Seconded by Janie Williams

Moved to accept the faculty recommendation.

The question was called.

Upon vote: Motion passed 13 – 0

## ADMINISTRATIVE JOB TITLES AND DUTIES

Presented by Cathy Atria. It is important to note that the following responsibilities and duties are not all inclusive.

Leadership Team:

- Director
  - Focus is on UF partnerships; research; fundraising; communications; budget; grants
- Principal
  - Provides leadership and oversight for the day-to-day operations of the school
- Assistant Principal of Instructional Practice
  - Day-to-day operations
  - Oversees gifted services K-12
  - Plans and implements Induction Program
  - Master In-Service Plan
  - Placement of volunteers and interns
  - Parent concerns regarding teachers
  - Certification
  - Elementary Learning Community Leaders
    - K/1
    - 2/3
    - 4/5
- Assistant Principal of Behavioral Support and Student Life
  - Day-to-day operations
  - School Safety Plan
  - Athletics and all other extracurricular activities



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- Bullying education program
  - Oversees implementation of the Code of Student Conduct
  - Title IX Coordinator
  - Parking
  - Elementary Dean of Students
  - Secondary Dean of Students
  - Librarian
  - Nurse
- Assistant Principal of Academic Advisement and School Counseling
  - Day-to-day operations
  - Admissions
  - ESE and Special Programs Coordinator
  - School Counselor Grades K-5
  - School Counselor Grades 6 -9
  - School Counselor Grades 10 -12
  - Secondary Learning Community Leaders
    - 6/7
    - 8/9
    - 10 – 12
  - Secondary support teachers
    - Math support
    - Spanish and Government/Econ
    - Writing Lab and MyDistrict Proctor
- Secondary Program Development and Outreach Specialist
  - Maintains professional learning and implementation support of all secondary core curricula
  - Support the implementation of high-quality Tier II, Tier III programs that support the core instruction in secondary
  - Facilitates RIA days
  - Teacher Performance Evaluation Plan
  - Oversees VAM and district measures – student achievement data
  - K-12 reading plan
  - Master inservice plan
  - Secondary curriculum council
  - SBG Inquiry group
  - Accountability reporting
- Elementary Program Development and Outreach; K-12 MTSS Specialist
  - Maintains professional learning and implementation support of all elementary core curricula
  - Support the implementation of high-quality Tier II, Tier III programs that support the core instruction in elementary and secondary
    - Learning Community Leaders
  - Facilitates RIA days
  - Title I plan
  - SAIL
  - Reading Plan

## STUDENT AND FAMILY SERVICES TEAM

- Principal
- School Psychology Department
  - Dr. Diana Joyce



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- Several school psych students
- Assistant Principal of Behavioral Support and Student Life
  - Elementary Dean of Students
  - Secondary Dean of Students
- Assistant Principal of Academic Advisement and School Counseling
  - School Counselor Grades K-5
  - School Counselor Grades 6 -9
  - School Counselor Grades 10 -12

## CANCELLATION OF DECEMBER'S MEETING

Call to cancel the December 15, 2015 SAC Meeting

Motion by Cathy Atria

Seconded by Jim Bice

Moved to cancel the December 15, 2015 SAC Meeting

The question was called.

Upon vote: Motion passed 13 – 0

## PRINCIPAL'S REPORT

- Girls' Varsity Volleyball are state champions – Gabby O'Connell signed with the University of North Florida, Jac'Cara Walker has committed to Marshall University; Sammy Mueller scheduled to sign with the University of Tampa on December 1.
- 7 students were selected to move into the State Thespian Competition
- Logan Hickox interviewed with Harvard University and MIT.
- Soccer and basketball are in season.
- Robotics team is about to enter the build season and is working to host the kick-off at UF.
- The character, Beauty, is scheduled to read to elementary students.
- Choral and instrumental holiday concerts are upcoming.

## DIRECTOR'S REPORT

- Annual newsletter for 2014-2015 will be completed and ready for distribution in December.
- Dr. Hayes and Dr. Atria went to Tallahassee with Dr. Joyce-Beaulieu, our professor-in-residence and school psychologist, and Julie Henderson to make a presentation to the House Education Subcommittee on School Choice & Innovation first thing in the morning. The presentation was well-received.
- Upcoming meeting on the Capital Campaign – UF lobbyist is working to schedule a meeting between the FDOE and UF BOG to discuss the funding of facilities.
- Haitian artists will visit our campus and work with our middle school art students this week.
- K/1 Thanksgiving Feast is on Friday, November 20.

## ADJOURN

Motion by Janie S. Williams

Seconded Mickey MacDonald



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Moved to adjourn the November 17, 2015 SAC Meeting at 6:37 pm.

The question was called.

Upon vote: Motion passed 13 – 0