



Developmental Research School  
the University of Florida

## P.K. Yonge School Developmental Research School School Advisory Council

April 19<sup>th</sup>, 2016  
5:30pm- 7:00pm

Member Attendance: Michael Poole, Meryl Klein, Stephen Tucker, Osmara Salas, Janie Williams, Diyonne McGraw, Michelle Grant- Harris, Robin Gregory, Cathy Atria, Lynda Hayes, Angela Kohnen, Jim Bice, Brenda Breil

Member Absenses: Paul Manning, Jennifer Phegley, Mickey MacDonald, Susan Cary

Guest Attendance: Lauren Eutsler, Gary Boulware, Kathleen Larimer

Meeting called to order by Diyonne McGraw at 5:34pm.

### APPROVAL OF AGENDA

Motion by Lauren Eutsler Seconded by Jim Bice

Moved to approve the agenda for the April 19<sup>th</sup>, 2016 SAC meeting as presented.

The question was called. Upon vote: Motion passed 13-0.

### APPROVAL OF MINUTES

Motion by Janie Williams  
Seconded by Jim Bice

Moved to approve the minutes for the February 16<sup>th</sup>, 2016 SAC meeting as presented.

The question was called. Upon vote: Motion passed 13-0.

### RESEARCH:

Lauren Eutsler- UF COE PhD Candidate  
Presented research results on parent influences that impact portable technology adoption in the home for helping elementary children learn to read.  
Provided handouts and discussion.

### REQUEST FOR CONFERENCE

Gary Boulware (retroactive funding) requests \$436 for meals, lodging, and transportation while attending a conference

presentation at the Florida Political Science Association Conference and Annual Meeting; April 2016.

Moved to provide funding by Jim Bice  
Seconded by Brenda Breil

The question was called. Upon vote: Motion passed 13-0.

Brenda Breil requesting \$100 for registration for a conference and workshop.

Moved to provide funding by Jim Bice.  
Seconded by Stephen Tucker.

The question was called. Upon Vote: Motion passed 13-0.

## PROPOSED 2016-2017 ACTIVITY FEES

Discussion.

- a. Comparison of 2015-2016 activity fees with proposed 2016-2017 activity fees.
- b. Discussion on providing funds to support groups competing at championship levels.

Motion by Meryl Klein to provide a one-time transfer of funds to Odyssey of the Mind and Speech and Debate (\$1000 to each organization, \$2000 total) from the 2015-2016 Activity Fee Budget.

Seconded by Stephen Tucker.

The question was called. Upon Vote: Motion passed 13-0.

- c. Providing a line item in the budget for Director's discretionary with criteria for consideration (any team going to National competitions). Recommendation is to set aside \$3000 for discretionary. Budget will be reworked to reflect this recommendation and brought forth for a vote next meeting.

## ALL SCHOOL DIALOG

Discussion

## POWER HOUR PROPOSAL

Discussion regarding logistics and timing.

## PRINCIPAL'S REPORT

- a. Post secondary plans and programs for non-college bound students
  - i. Support for all students related to development and achievement of a 4-year plan.

- ii. Dual enrollment for CTE programs.
- iii. PERT and ASVAB administrations.
- iv. Field trips to SFC re: certificate programs.
- b. SAC elections- will advertise on the website and vote next meeting
  - i. Elementary Parent (Meryl Klein)
  - ii. Middle School Parent (Paul Manning)
  - iii. High School Parent (Jennifer Phegley)
- c. Discipline
  - i. Elementary
    - 1. CCC curriculum- social/emotional behaviors intertwined with the academics.
    - 2. Second Step
    - 3. Responsive Classroom
    - 4. Dr. Ashley MacSuga-Gage – Behavioral Specialist at COE
    - 5. Public School
      - a. Support all students.
      - b. Goal is to assist students in learning appropriate behaviors.
      - c. Follow the progressive discipline steps for behavior as outlined in the Code of Student Conduct.
      - d. School Counselors and School Psych.
  - d. All sports have completed their seasons except for a few athletes competing at state in track and field.
  - e. Robotics had a great season, competing well but not placing high enough to go to nationals.
  - f. 2 Odyssey of the Mind teams qualified for Worlds – end of May.
  - g. Speech and Debate team qualified for nationals – end of May.
  - h. Spring musical was a great success!
  - i. Marine Science took their annual trip to Key West – students are engaged in completing their research projects.
  - j. K/1 held their career expose’
  - k. Starting the spring choral and instrumental concerts.
    - i. Guitar last Thursday.
    - ii. HS Chorus this Thursday.
  - l. Art and Photography Honors Show at the Harn last week.
  - m. 4/5 to Washington, D.C. within the next few weeks.
  - n. In the middle of testing season.

## DIRECTOR’S REPORT

### Safety:

- a. Met with University Relations to review communications protocols for catastrophic events a couple of months ago.

- b. Walked the PK campus with the UPD Police Chief and Captain to discuss possible areas of improvement. Enhancement last week.
- c. Working on a couple of small projects that will enhance student safety in the case of a lock down.
- d. Submitted and completed a school safety plan review for FDOE.
- e. Will revisit campus evacuation plans this summer with UPD and school leadership.

Faculty and Staff Update:

- a. Two staff members are retiring this year. As with any organization, attrition provides the opportunity to revisit assignments and work distribution.
- b. We will advertise a 10-month front office receptionist position this summer. Haley has been promoted to assistant for Dr. Atria (who has been working four years without a dedicated administrative assistant). We will also be advertising a Cashier Position for the Business Office in a few weeks. Heather has been promoted to assist Amy Neal with payroll and to take on managing substitutes.
- c. Kate Yurko, 10<sup>th</sup> grade ELA, is completing her Ph.D. and has accepted a position with SUNY. Search is underway for her replacement.
- d. Elementary – this is Kelly Haynes last year at PKY and Cary Kirby, our 4/5 LCL, has accepted a curriculum leader position in Seattle, WA. The Search Committee has been working to interview multiple candidates in preparation for open positions. Megan Knight, a full-time intern in 4/5 for the past year, was offered and accepted a position in the 4/5 Learning Community this week.
- e. Dr. Mary Jordan, our newest Assistant Principal, will be moving to Charlotte, NC at the end of this year. Her husband was promoted. The Search Committee met for the first time today and the position announcement went live on GatorJobs today.
- f. Please assist us in recruiting for all of these important positions.

Accreditation:

- a. The first step in preparing for our spring 2017 visit from the AdvancED Accreditation Team is underway – surveying parents. To date over 500 parents have responded to the survey.
- b. Faculty will be surveyed this week. 4<sup>th</sup>-12<sup>th</sup> grade students will be surveyed before the end of the year.

- c. Subcommittees will be formed to prepare for the site visit.  
We will be looking for volunteers from SAC to participate.

Motion to adjourn by Osmara Salas motioned to adjourn

Seconded by Poole seconded

The question was called. Upon vote: Motion passed 13 – 0

Meeting adjourned at 7:25 pm by Diyonne McGraw.