

Instructional Materials Consideration



Developmental Research School
at the University of Florida

Submitting a request to include or exclude materials from instructional materials (curriculum)

Members of the community with requests to include materials in the library collection or as instructional materials (curriculum) or to exclude materials from the library collection or as instructional materials (curriculum), follow the process outlined below to submit a formal request. Please follow the process outlined below regarding including or exclusion of materials for an individual student AND/OR inclusion or exclusion of materials from curriculum.

Parents may review course materials through their student's paired parent Canvas portal.

Community members may request course materials from Director of Secondary Programs, Christy Gabbard, cgabbard@pky.ufl.edu, or Director of Elementary Programs, Dr. Ashley Pennypacker Hill, apennypacker@pky.ufl.edu.

Requests are reviewed by a subcommittee of the Literacy Leadership Team, decisions are reached, and outcomes are shared with parties submitting requests.

Process details:

- For members of the P.K. Yonge school community (students, faculty, staff and families) to request inclusion or exclusion of materials, please complete and submit the [P.K. Yonge Materials Consideration Request](#).
- For non-school affiliated community members to request inclusion or exclusion of materials, please complete and submit the [P.K. Yonge Materials Consideration Request](#).
- Families who wish for their student not to have access to particular materials but don't wish to have the resource excluded, email the student's teacher or submit the [P.K. Yonge Materials Consideration Request](#).
- Submissions will be reviewed by a subcommittee of the Literacy Leadership Team
- The subcommittee of the Literacy Leadership Team makes a decision regarding the submission.
- The community members submitting the form will be informed of the decision
- Concerns with subcommittee decisions are referred to the school principal.

Families Making Requests Regarding Their Individual Student

Families requesting that their student not be provided access to specific materials may contact their student's teacher or submit P.K. Yonge Materials Consideration Request.