Student Name: ______________________________________________________

Student ID#: _____________________________________________________

Meeting Date: _____________________________________________________

Type of Meeting: ___________________________________________________

Dear Parent, Surrogate Parent, Guardian or Adult Student:

Today a _______________________________ (type of meeting) was held regarding your child, or on
your behalf if you are an adult student. Section 1002.20, Florida Statutes, K-12 student and parent
rights, has been changed to state that school district personnel may not, through any actions taken
or statements made, object, discourage or attempt to discourage the attendance of an adult of the
parent’s choice at meetings with school district personnel. Actions that are prohibited include
attempted or actual coercion or harassment, or retaliation or threats of consequence.

At the conclusion of a meeting with school district personnel, parents and school district personnel
must be asked to sign a form that documents whether school district personnel have prohibited,
discouraged or attempted to discourage you from inviting a person of choice to the meeting.

Parents, surrogate parents, guardians or adult student attending today’s meeting – Complete the
following:

___ School personnel have not prohibited, discouraged or attempted to discourage me from inviting
a person of my choice to today’s meeting.

___ School personnel have prohibited, discouraged or attempted to discourage me from inviting a
person of my choice to today’s meeting.

Signature ___________________________________________ Date ____________

School district personnel attending today’s meeting – Complete the following:

___ School personnel have not prohibited, discouraged or attempted to discourage the parent,
surrogate parent, guardian or adult student from inviting a person of choice to today’s meeting.

___________________________________________________________________________

___________________________________________________________________________ Date ____________

___ School personnel have prohibited, discouraged or attempted to discourage the parent, surrogate
parent, guardian or adult student from inviting a person of choice to today’s meeting.

Signature(s) of all district personnel in attendance

___________________________________________________________________________

___________________________________________________________________________ Date ____________

For more information about this form contact: ___________________________ at ______________

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