

# Meeting Participation Roster



Date \_\_\_\_\_ Time \_\_\_\_\_ MIP Component #: \_\_\_\_\_  
*(must be completed)*

Developmental Research School  
at the University of Florida

Topic \_\_\_\_\_

Activity Type: \_\_\_ Meeting \_\_\_ Professional Learning (MIP points) \_\_\_ SST (MIP points)

Facilitator \_\_\_\_\_ Facilitator Signature \_\_\_\_\_

Funding Source \_\_\_\_\_ (If applicable)

Print Name	UFID #	Grade/Division	Initials

This form certifies your attendance at meetings.  
Meeting attendance does not accrue professional learning points.

Participation in professional learning activities and SST meetings results  
in the acquisition of professional learning points.

Once activity has concluded, submit the completed roster as soon as possible to Heather House ([hhouse@pky.ufl.edu](mailto:hhouse@pky.ufl.edu)) in the Business Office (with additional documentation as required).