



Developmental Research School  
at the University of Florida

August 1, 2016

Dear Parent/Guardian:

As per Florida statute, you must be informed if your child has a teacher who is teaching in a certification area different than the certification area in which he or she presently holds. Your child's 7<sup>th</sup> grade Civics/Geography Teacher, Ms. Flake, is considered by the state of Florida to be "teaching out-of-field." This is defined as not meeting *all* the state requirements to teach a *specific* subject.

Ms. Flake holds a permanent Florida teaching certificate for Kindergarten through 6<sup>th</sup> grade, ESOL, and holds a Reading Endorsement. Teaching 7<sup>th</sup> grade Civics/Geography requires certification in social studies for grades 6 – 12. Ms. Flake earned a Bachelor's degree in Elementary Education and has completed 26 graduate credits toward a degree in educational leadership (she will complete her Master's spring 2017). Ms. Flake is actively studying for the social studies subject area exam and will take the test in December. Instructional support will be provided by the P.K. Yonge social studies department chair, the Assistant Principal for Instruction, our secondary program development specialist, and a P.K. Yonge mentor teacher.

We have reported Ms. Flake as an out-of-field teacher as required by the Florida Department of Education.

Ms. Flake has 10 years of teaching and curriculum resource teacher experience. We are confident of Ms. Flake's ability to provide an excellent 7<sup>th</sup> grade social studies education for your student. If you have questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Lynda F. Hayes".

Lynda F. Hayes, Ph.D.  
Director